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ANAHIT SARGSYAN

Work Experience

Coordinator **February 2016-present**
College of Business and Economics
American University of Armenia

Administrative Assistant **2014-2016**
College of Business and Economics
American University of Armenia

Assistant Coordinator **2013- 2014**
Yerevan American Corner
City Central Library after A.Isahakyan

Education

Linguistics and Information Technologies **2011-2013**
Master's Degree (diploma with honor)
Yerevan State Linguistic University after V. Brusov

Linguistics (English language) **2007-2011**
Bachelor's Degree (diploma with honor)
Yerevan State Linguistic University after V. Brusov

Professional Experience

Content Development **Jan.-Mar. 2014**
Necessary Technologies
http://www.nec-tech.com/

E-learning Courses Development & Management **Feb.-Apr. 2013**
"Statura" IT and E-learning Centre

L.A.V.A. Project **2012-2013**
E-Learning Course. Spanish Language A1 Level
Yerevan State Linguistic University after V. Brusov

Promotion of Efficient Linguistic Tools Development **Feb.-Apr. 2011**
Center for Communications and Special Approaches to Education

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Yerevan State Linguistic University after V. Brusov

Education Planning **July-Aug. 2009**
"Ohanyan" Educational Center

Trainings and Achievements

Team Building **June 2016**
American University of Armenia

Executive Communication and Presentation Skills **March 2016**
American University of Armenia

Professional Writing **Feb. 2015**
American University of Armenia

Conference of Young Scientists (Third Place Diploma) **Oct. 2014**
European Regional Academy Armenia

XIII UNL School **Oct. 2013**
UNDL Foundation

Principles of Project Management **Oct. 2013**
Polytechnic West Australia

E-learning Annual Workshop **May 2013**
Armenian National E-learning Network

"PR - Alchemy of 21st Century" **July 2012**
Armenian Center of PR Development

Languages

Armenian (native)
Russian (fluent)
English (fluent)
Spanish (pre-intermediate)

Computer Skills

Windows, MS Office, HTML, CMS, LMS, Internet, Social Networks, Blogs

Interests

Swimming, cycling, hiking