

Company Feedback

This form is to be completed by the company supervisor to assess and provide feedback regarding the performance of the student who interned with your organization, institution, or business within the BA in Business internship program.

First and Last Name of Intern: _____

First and Last Name of Supervisor: _____

Supervisor Title: _____

Supervisor Contact Information: _____

Organization: _____

Internship start date ____ / ____ / ____ internship end date ____ / ____ / ____

Rating Scale: 1 = Poor 2 = Below Average 3 = Average 4 = Above Average

5 = Superior

	Poor	Below Average	Average	Above Average	Superior
Effectiveness in completing tasks					
Problem solving / critical thinking skills					
Interpersonal relations/teamwork (effectiveness in working with peers and supervisors)					
Initiative (self-starter, resourceful)					
Promptness in meeting deadlines, responding to referral, and handing in written reports and paperwork					
Adaptability (ability to alter activities to accommodate change)					

Would you consider hiring the above mentioned student in the future?

Yes

No

Please provide the reason(s): _____

Rate the overall performance of the intern?

outstanding*

good

average

bad

*If the overall performance rating is "Outstanding", please fill out the outstanding Performance Report on the following listing the reasons for this rating as well as the intern's achievements(s) in the company.

Outstanding Performance Report

Rating your intern with an "outstanding" overall performance means he/she has made a significant achievement, exceeded your expectations, and his/her work (initiative or idea) was or will be used by your establishment and has a lasting impact. Outstanding performing students are eligible to be nominated for the Internship STAR award by both the work supervisor and faculty mentor.

Please provide a short story describing this student's achievements and projects conducted including your own assessment as it is crucial for the student's Internship Star Award nomination.

Would you consider nominating the above mentioned student for the Internship Star Award?

Yes

No

How would you rate the overall experience of the Internship: (1 being the lowest and 5 the highest rate)

1

2

3

4

5

How would you rate the follow-up from the AUA: (1 being the lowest and 5 the highest rate)

1

2

3

4

5

Were you contacted by the AUA academic supervisor?

Yes; How? (visit, phone, email, video call/skype)_____

No

Would you consider hosting AUA interns next semester?

Yes

No

Please provide the reason: _____

Supervisor Signature: _____

Date: ____ / ____ / ____