## Email: [hildagrigorian21@gmail.com](mailto:hildagrigorian21@gmail.com) [-](mailto:hilda@grigorianconsultants.com-) Mobile: +374-98-54-15-00

## Expertise

* Plus 20 years’ experience with USAID
* Project Development
* Business Development
* Field Program Management
* Gender Mainstreaming
* Capacity Building
* Academic Teaching (GRAD and UGRAD)
* Training (civil/military)
* Women and Youth Development
* Scholarly Research (Dissertation)

**Nationality:** U.S. Citizen- currently reside in Yerevan, Armenia

**Languages:** Armenian- Native

Dari- Proficient

English- Proficient

Farsi- Native

Italian- Learning

**Computer:** Good knowledge of Microsoft Office Suite  
 knowledge of Nvivo 9 (Qualitative Research)

## Key Qualifications:

* Consummate professional with over 30 years of experience in international and domestic arenas, with specialized acuity in: Business and Project Development, General Development, Women’s Enterprise Development (WED), Gender Mainstreaming***,*** Donor and Resource Mobilization, Youth Development, NGO Capacity Building, Project and Business Development.
* Thorough knowledge of Moslem settings Afghanistan and Pakistan. Proven leadership skills demonstrated independently, as well as in a context of teams and performs effectively across organizational boundaries.
* Proven experience in teaching in higher education and research.
* Over 15 years of experience in International Development, working with NGO/INGO/UN and other donor agencies. Over 7 years of experience working in Afghanistan fore USAID, UNDP and others.

## Professional Experience:

**Capacity Building, Gender, General Development Experience- Afghanistan (USAID, UNDP)**

* Served as Capacity Building and Gender Unit Director overseeing functions related to Capacity Building and Gender components of a 180M Stability Initiative program. Supervised of a total of 10 senior capacity building officers and one gender officer in Kabul and four gender officers in provinces.
* Served as Provincial Gender and General Development Adviser on UNDP/Afghanistan Gender Equality Project (GEP), embedded with the Ministry of Women’s Affairs in Kabul., Afghanistan.

**Senior Field Program Officer- Ghor Afghanistan**

* Served as USAID Field Program Officer (FPO) and as main point of contact for USAID in remote, rural province of Ghor, embedded with Lithuanian and other NATO forces. As the USAID representative, collaborated with provincial key officials, multi-donor agencies, U.S. Embassy staff, military personnel, host-country government officials, PVOs, international organizations, local and International NGOS, UNAMA and other UN agencies and multi later donor agencies (e.g., Lithuania and Japan Ministry of Foreign Affairs).

**Senior Field Program Officer- Nangarhar, Afghanistan**

* Served as USAID Field Program Officer (FPO) and as main point of contact for USAID in highly kinetic province of Nangarhar, embedded with U.S. forces. As the USAID representative, collaborated with provincial key officials, multi-donor agencies, U.S. Embassy staff, military personnel, host-country government officials, PVOs, international organizations, local and International NGOS, UNAMA and other UN agencies and various units of U.S. Department of Army.

**Teaching and Training- U.S./Afghanistan**

* + - * + Served as Subject Matter Expert for Integrated Civilian/Military Field Training in Indiana for U.S. Department of State. Contributed to training curriculum development for cultural awareness of Civilians and Military individuals being deployed to Afghanistan.
        + Conducted several trainings and round-table and workshops in the areas of business planning, business management, marketing and other relevant areas to women owned businesses in urban and rural Afghanistan.

**Higher Education Institutional Experience - Armenia**

* American University of Armenia (AUA), Assistant Professor- September 2013- Date. Teaching courses in the following areas:
  + Freshman English (I, II)
  + Business Communication (BAB)
  + Communication in the Work Place (Full Time and Professional MBA)
  + Corporate Ethics and Social Responsibility
  + Serving in Student Code of Conduct and Ethics Committee
  + Adviser to UGRAD Clubs (Public Speaking, Volunteer League and Start up)
* Conducting ongoing workshops and staff training to AUA community in the areas of: public speaking, active listening, business communication, mind mapping.

Gender and Women Empowerment - Armenia

UNFPA/Ministry of Territorial Administration - country consultant to assess women in local government from several regions of Armenia. The main objective was to develop constructive quantitative and qualitative indicators to ensure gender is fully mainstreamed in the local government. Worked closely with the Ministry of Territorial and Ministry of Social and Labor Affairs.

**Research**

* UNDP/Afghanistan- Conducted a thorough research with various ministries in Afghanistan to develop a “Donor and Resource Mobilization Strategy” for Gender Equality Project (GEP).
* UNDP/Afghanistan- Conducted a thorough research in various provinces in Afghanistan to develop a “Women Economic Empowerment Strategy” for Gender Equality Project (GEP).

**Employment History:**

* September 2013-Current, American University of Armenia- Assistant Professor
* Oct-Dec 2013, UNFPA/Ministry of Territorial Administration- Gender Consultant
* Sept-Oct 2013, Tetra Tech/ARD- Project Development Consultant
* Apr-Nov. 2012,AECOM/SIKA-EAST- Capacity Building/ Gender Unit Director
* Nov 2011- Feb 2012, UNDP/Afghanistan, Provincial Gender and General Development Adviser
* April 2010- July 2011, McKeller Corporation, Subject Matter Expert/Trainer
* Jan 2009 - April 2010, USAID/Afghanistan, Field Program Officer (FPO) Chagcharan, Ghor
* March-Dec.2008, USAID/Afghanistan, Field Program Officer (FPO), Jalalabad, Nangarhar
* Nov. 2005-April 2006, Deputy Country Director, FLAG International, Kabul, Afghanistan
* November 2003- January 2005, Consulting in Armenia, Afghanistan and Pakistan
* June 1981-April 2003, Business Development Parsons Corporation

## Publications:

* The Notion of Progress of an Afghan Woman in Society: Moving Beyond Foreign Aid (Doctoral Research  
   Dissertation)
* White Paper- Impact of Gender Mainstreaming in Achieving MDGS- submitted at International Gender   
   Mainstreaming Conference in Islamabad, Pakistan

**Affiliation:**

* Pi Alpha Alpha Society (Public Policy and Administration)
* Association for Business Communication (ABC)
* International Development Ethics Association (IDEA)
* Policy Forum Armenia (PFA)

## Education:

* Ph.D. Public Policy and Administration- Walden University- July 2016
* Masters of Business Administration, University of La Verne, May 2000
* Bachelor of Science, Business Administration - University of La Verne, May 1995

## Certificate Courses:

* Program Foreign Assistant (PFA) - USAID/Afghanistan - June 2008
* SME Cluster Development -ILO/UN Turin, Italy – April 2006
* Gender Mainstreaming in Developing Country -ILO/UN Turin, Italy – May 2005
* Project Management -PSMJ Resources – September 2003